Courier Service

Have our couriers come to your office to pick up deposits or other banking transactions. The courier can safely transport a wide variety of items, most of which are available for same-day processing Monday through Friday on a daily or as-needed basis. It's an easy and convenient alternative to special trips to the bank or late-night drop-offs. Ask us about our Courier Service and scheduling options available in your area.

About Our Courier Service

Our couriers pride themselves on exceptional client service and are able to pick up or deliver the following:

- Deposits (must total $500 or more)
- Cash ($2,000 or less)
- Personal banking
- Documents
- Change orders

Fast and Convenient

For the most timely processing of your deposits and other banking transactions, please schedule your Courier pick-ups with the following timing in mind:

- **For pick up, delivery or cancellation, please contact us prior to 9:00 a.m.**
- **All Courier Service deposits will receive same-day processing Monday through Friday.**

Preparation

Please have your transactions ready for the courier when he/she arrives. All transactions must be placed in the tamper-resistant bags provided to you by our couriers. Our courier will record the bag serial number upon pick-up and will ask you to verify the information via signature. Please keep the bag tab and a copy of your deposit tickets for your records. Upon arrival, the bags will be opened and processed at our Banking offices. For your convenience, your receipts will be returned to you via our Courier Service on your next pick-up date.

To Schedule a Pick-Up

All pick-up and delivery requests can be scheduled by emailing us at bohcourier@tboh.com or by leaving a voicemail at 616.494.9048. You may also schedule a pick-up by visiting tboh.com/business-banking/courierservice.aspx.

To Cancel a Pick-Up

To cancel a previously scheduled Courier pick-up please email us at bohcourier@tboh.com or leave a voicemail at 616.494.9048. There is a $5.00 fee for all no-call/no-deposit pick-ups and deposits less than $500.

Note: To speak with one of our courier representatives regarding additional questions or concerns, please call 616.546.4076.

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THE BANK OF holland